 <b>INSTITUTE OF SAFETY MANAGEMENT</b>	<b>Document Type</b>	<b>Document Ref.</b>	<b>Rev.</b>	<b>Revision Date</b>
	B-law	02-4	1	March 2016
	Replaces	N/A	Constitution	April 2009
<b>Title</b>	<b>CORPORATE MEMBERSHIP</b>			

**Note: This By-law is to be read in conjunction with**  
**02-1 Membership**  
**02-2 Retired Members**  
**02-3 Termination of Membership/Registration**

Companies or Organisations can become Corporate members subject to their meeting the requirements stipulated in this Bylaw 02-4.  
This document sets out the requirements, criteria and processes for an organisation to join the Institute as a Corporate Member.

#### 1. MEMBERSHIP CRITERIA


To qualify for Corporate Membership of the Institute the organisation has to meet the following criteria:

- 1.1 The company is to confirm its commitment to the Institute's Code of Practice and Ethics in writing
- 1.2 All employees in the Organisation's structure whose function requires at least 60% of their time be spent in providing occupational health, safety and environmental support (e.g. HSE Manager, safety officer etc.), if not already members of the Institute, are to join immediately as General Members and develop a plan to register in an appropriate professional category with IOSM.

#### 2. MEMBERSHIP BENEFITS

- 2.1 Fees of employees or members of the organisation who are IOSM registered members, or application fees for those working towards registration, are discounted by 20%.
- 2.2 The Organisation's corporate logo will be displayed on the IOSM web site and a link provided to the Organisation's website.
- 2.3 Corporate members can request the distribution of specific advertising, for example for vacancies or exhibitions/conferences, to IOSM members.
- 2.4 Corporate members have preference and will be offered discounts to exhibit at IOSM workshops, conferences or seminars.
- 2.5 Corporate members may display the IOSM logo reflected below on their letterheads.
- 2.6 All other benefits as described for General Membership apply.



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### 3. MEMBERSHIP FEES

- 3.1 The current annual Corporate membership fee is R2 500
- 3.2 Fees will be subject to periodic review
- 3.3 Individual membership fees of Practitioners within the Organisation will enjoy a discount of 20%

### 4. APPLICATION FOR MEMBERSHIP

4.1 Application for Corporate membership shall be made on the Application for Membership form (see Annexure1) and shall be submitted to the National Registrar together with the required supporting documents and application fee.

4.2 Application for individual members of the organisation will be subject to the Institute's evaluation process as described in the Registration procedure document. (ByLaw 03-1) The applicant(s) will be advised of the National Registrar's evaluation as to the category of membership awarded.

4.3 Council may grant or refuse any application for membership at its sole discretion without giving any reason for its decision.

### 5. CERTIFICATE OF MEMBERSHIP

5.1 On receipt of the annual subscription fee from a successful Company, a Certificate of Membership will be issued to the new member. The certificate of Membership remains the property of the Institute and shall, on request, be returned by the member to the Institute.

5.2 Certificates of Membership will only be valid whilst supported by proof of payment of the current annual subscription or as reflected in the validity date indicated on the certificate.

 <p><b>INSTITUTE OF SAFETY MANAGEMENT</b></p>	<p><b>APPLICATION FOR CORPORATE MEMBERSHIP</b></p> <p><b>We hereby wish to apply for Group membership of the Institute of Safety Management and provide the following information to support the application:</b> <i>(Please print clearly)</i></p>
<p><b>FOR REGISTRAR USE ONLY</b></p> <p>Group Membership Criteria</p> <ul style="list-style-type: none"> <li>• <b>All SHE employees are members of IOSM or have submitted application/s for Membership</b></li> <li>• <b>Applicant committed to IOSM Code of Conduct &amp; Ethics</b></li> </ul> <p><b>Approved:    Yes/No: _____</b></p> <p>Comments _____</p> <hr/> <p>REGISTRAR SIGNATURE _____ DATE _____</p>	<p><b>Company/Organisation Name:</b> _____</p> <p><b>Physical address of Head Office:</b> _____</p> <hr/> <p><b>Postal Address:</b> _____ <b>Code</b> _____</p> <p>Tel. _____ Website _____</p> <p>Email _____</p> <p>No. of OHS Employees _____ and/or No. of employees to be enrolled as Members: _____ (Attach appropriate supporting documentation)</p>

<p><b>FEES: Group Membership Fee: R2500.00 p/a</b></p> <p><b>Bank Details</b> Fees can be deposited directly into the IOSM bank account at : ABSA Centurion 632 005 Account Name: Institute of Safety Management Account No.:2890 166 469</p>	<p>We believe that we comply with the required criteria and declare unequivocally that we are committed to the IOSM Code of Conduct &amp; Ethics.</p> <p>Signed _____</p> <p>Designation _____</p> <p>Date: _____</p>
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