

SCAFFOLDER

Code: 641902



Scoping Agenda

- Welcome
- Attendance and introductions
- Expectations
- QCTO Mandate
- Purpose of Occupational Qualifications
- Organising Framework of Occupations
- Distinction between Part Qualifications and Specialisations
- QCTO Qualifications Development Methodology
- Development Quality Partner (DQP)
- Assessment Quality Partner (AQP)
- Qualifications to be Developed and Confirm DQP
- Stakeholders
- Qualifications to be replaced



QCTO mandate in SDA

- QCTO established through the SDA
- The QCTO is responsible for:
 - establishing and maintaining occupational standards and qualifications
 - the quality assurance of occupational standards and qualifications and learning in and for the workplace
 - designing and developing occupational standards and qualifications and submitting them to the SAQA for registration on the NQF
 - ensuring the quality of occupational standards and qualifications and learning in and for the workplace

(SDA, 2008, Section 26H)

NQF Level	MHET Determination on Sub-Framework and Qualifications Types (Government Gazette No 36003 – 14 Dec 2012)	
10	Doctoral Degree Doctoral Degree (Professional)	*
9	Master's Degree Master's Degree (Professional)	*
8	Bachelor Honours Degree Post Graduate Diploma Bachelor's Degree	Occupational Certificate (Level 8)
7	Bachelor 's Degree Advanced Diploma	Occupational Certificate (Level 7) *
6	Diploma Advanced Certificate	Occupational Certificate (Level 6)
5	Higher Certificate	Occupational Certificate (Level 5)
4	National Certificate	Occupational Certificate (Level 4)
3	Intermediate Certificate	Occupational Certificate (Level 3)
2	Elementary Certificate	Occupational Certificate (Level 2)
1	General Certificate	Occupational Certificate (Level 1)



SGB vs QCTO Qualifications

- Fundamentals
- Electives
- Unit Standards
- Individual Levels at NQF Levels 1 – 4
- 120 Credits and more per qualification
- Curriculum across all applicable Levels
- Integrated Summative Assessment Specifications
- Credits range from 25 and more per qualification

SDA: 'Occupational Qualification means

a qualification associated with **a trade, occupation or profession** resulting from work-based learning and

consisting of:

knowledge *unit standards*,

practical *unit standards* and

work experience *unit standards*'



Purpose of Occupational Qualifications

The purpose of an occupational qualification is **to qualify a learner to practice an occupation**, reflected on the Organising Framework for Occupations (OFO) or an occupational specialisation related to an occupation that is reflected on the OFO this includes those occupations for which artisan qualification is required (trades)

Organising Framework for Occupations (OFO)



Specialisations vs Part Qualifications

Comparison between Part Qualifications and Specialisations

Qualifications developed using QCTO methodology



Role players for QCTO type qualifications

Applicant – person submitting a request to develop an occupational qualification

Development Quality Partner (DQP) means a body delegated by the QCTO to manage the process of developing specific occupational qualifications, curricula and assessment specifications;

Qualification Development Facilitator (QDF) means a person registered by the QCTO to facilitate the development of occupational qualifications;

Community of Expert Practitioners (CEPs) means a group of people qualified in the relevant occupation with a minimum of at least 5 years experience in that particular occupation or are recognised by the practitioners of the occupation as experts;

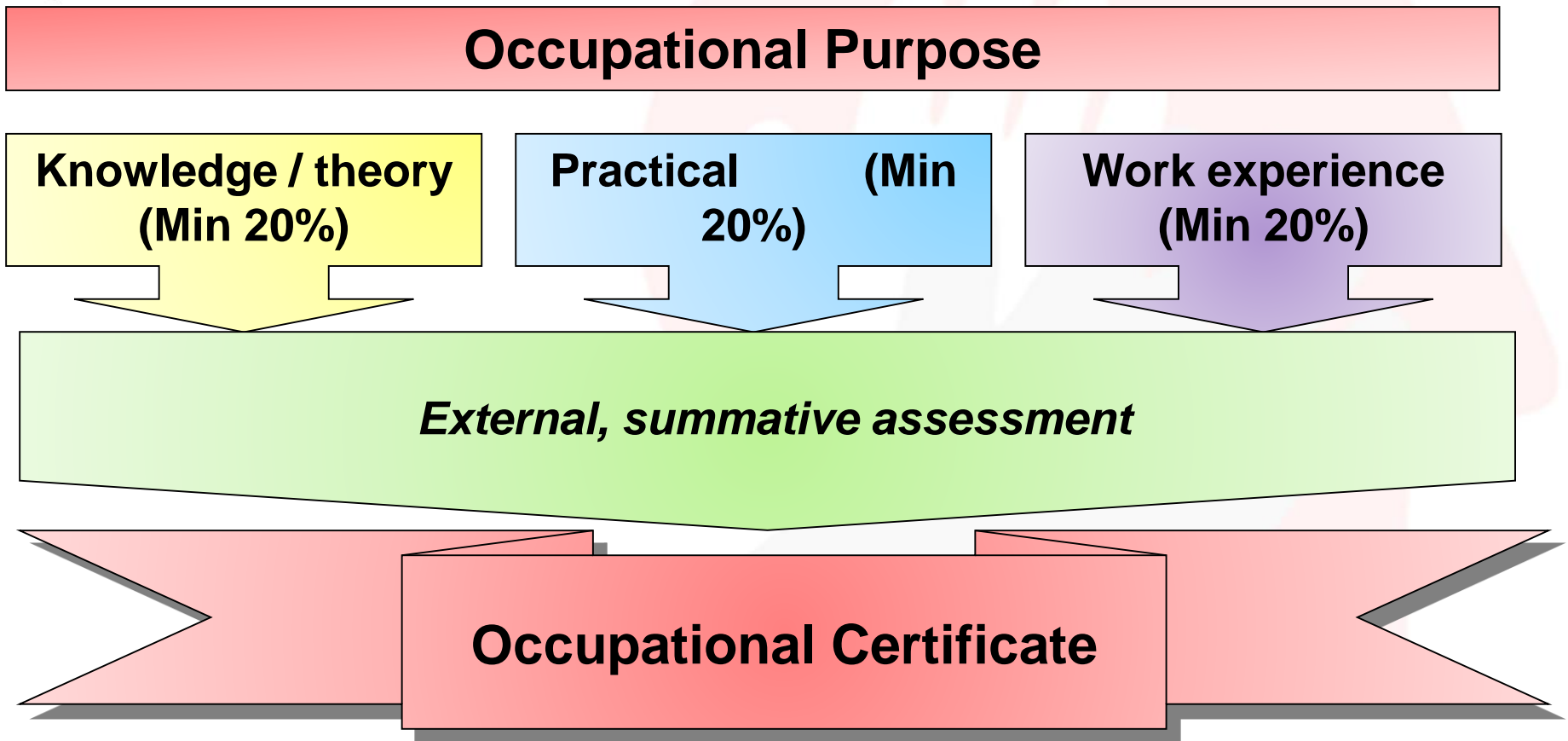


Role players for QCTO type qualifications

Accredited skills development provider means a provider of occupational learning accredited by the QCTO. The provider is amongst other is responsible for converting the qualification development curriculum into a teaching curriculum and develop the corresponding teaching and learning material;

Assessment Quality Partner (AQP) means a body delegated by the QCTO to develop assessment instruments and manage the external summative assessment of specific occupational qualifications;

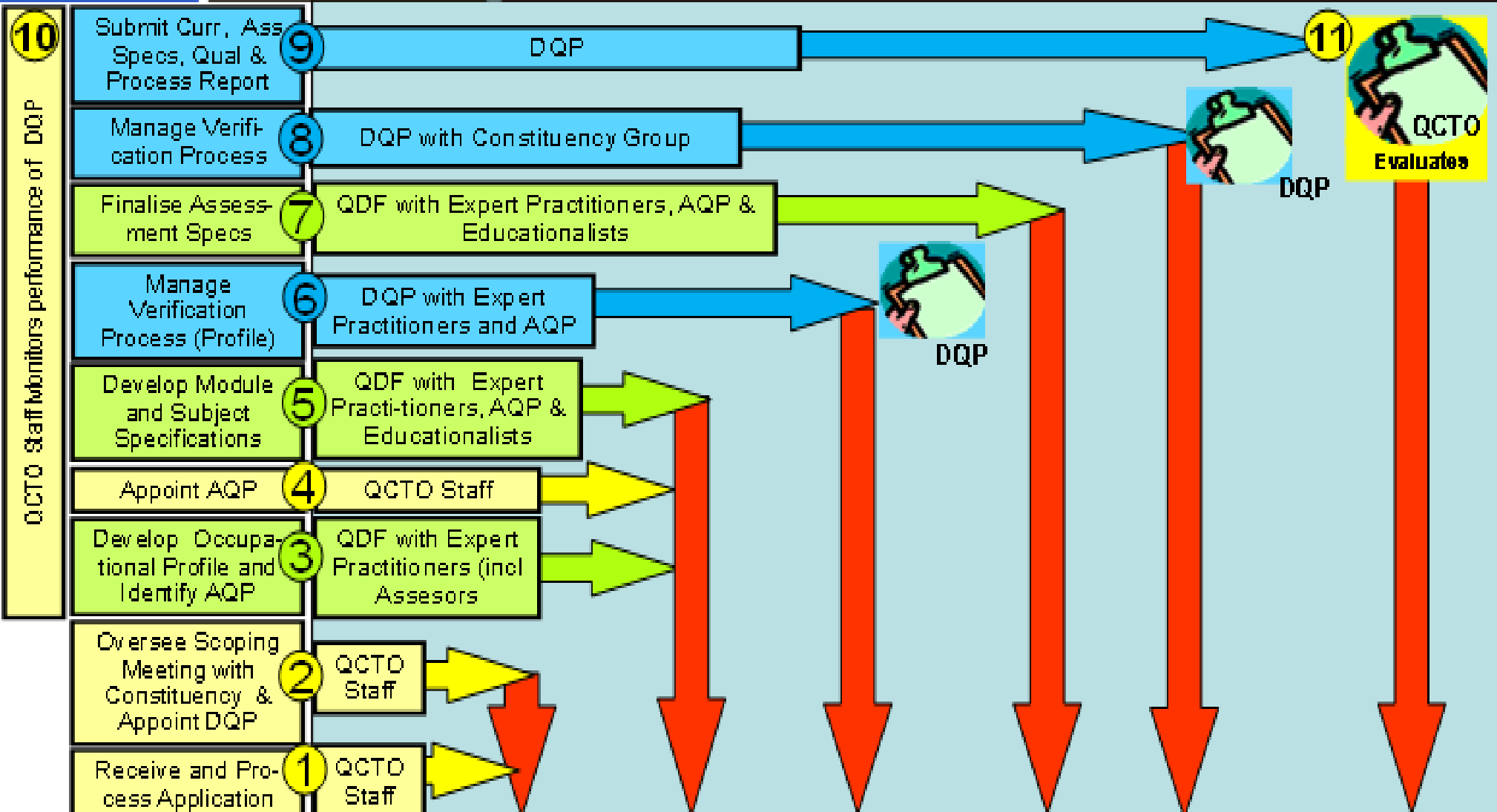
Assessment centre means a centre accredited by the QCTO for the purpose of conducting external summative assessments for specified registered occupational qualifications;



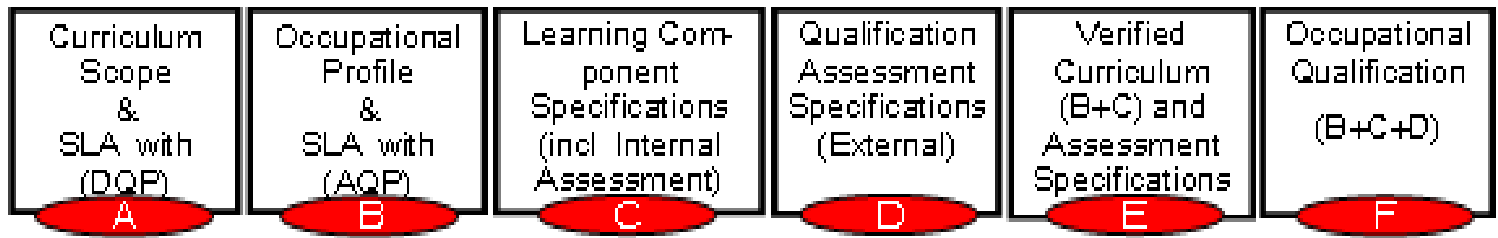
STEPS

RESPONSIBLE

QUALIFICATIONS DEVELOPMENT PROCESS



RESULTS



The Development Quality Partner (DQP)

Functions of the DQP

- Coordinate and fund the qualifications development process
- Appoint the qualifications development facilitator and learner qualifications development facilitator where appropriate
- Manage the qualifications verification process
- Prepare the qualifications development process report

The Occupational Curriculum Document

- *The purpose of the occupational curriculum document is to enhance the quality and consistency of learning and of the internal assessment of each of the components of learning. National occupational curricula will be registered with QCTO.*

Occupational Assessment Specifications Document

- *All occupational qualifications will be assessed externally through an appropriate nationally standardised integrated summative assessment.*

The Occupational Qualifications Document

- *An occupational qualification defines the learning required to be competent to practice an occupation or an occupational specialisation. (QCTO will submit this document to SAQA)*

- Is based on an occupational profile derived from the occupational purpose and the associated occupational tasks or outcomes.
- Occupational curricula provide an outline of the following:
 - **learning components** - knowledge module specifications, practical skills module specifications and work experience module specifications.
 - **internal assessment guidelines** for the knowledge and practical skills components and requirements for the assessment of the work experience
 - **exemptions from or entry requirements to each component**
 - skills development **provider accreditation requirements** for the knowledge and practical skills components and **workplace approval requirements** for the work experience component.

Assessment Quality Partner (AQP)

- Develop assessment instruments
- Manage external summative assessments
- Report on external summative assessments
- Note:
 - ▶ AQP must be identified prior to the verification of the occupational profile
 - ▶ Which body/ies could be considered as the AQP ?



External Assessment Specifications

- External assessment strategy (method/ model to be used)
- Key occupational outcomes to be assessed (linked to occupational tasks and the specified critical external assessment focus areas)
- Points at which assessment take place (e.g phase tests or points in production cycle)
- **Critical elements of the internal assessments to be moderated (if any)**
- Eligibility requirements for learners to access the external assessment (also list of equivalent achievements as affording exemption)
- Criteria for registration of assessors

- Recommendation from profiling step of the development process
- Letter of intent from the recommended applicant
- Meeting with applicant to discuss scope of the qualification and project timelines
- Submission of documents according to stated criteria
- Evaluation and feedback to applicant
- Notification of the evaluation outcome
- Signing of the SLA



Qualifications to be Developed



Confirm DQP

Stakeholders



Confirm Stakeholders

Organisation	Representative	Contact details

Qualifications to be Replaced

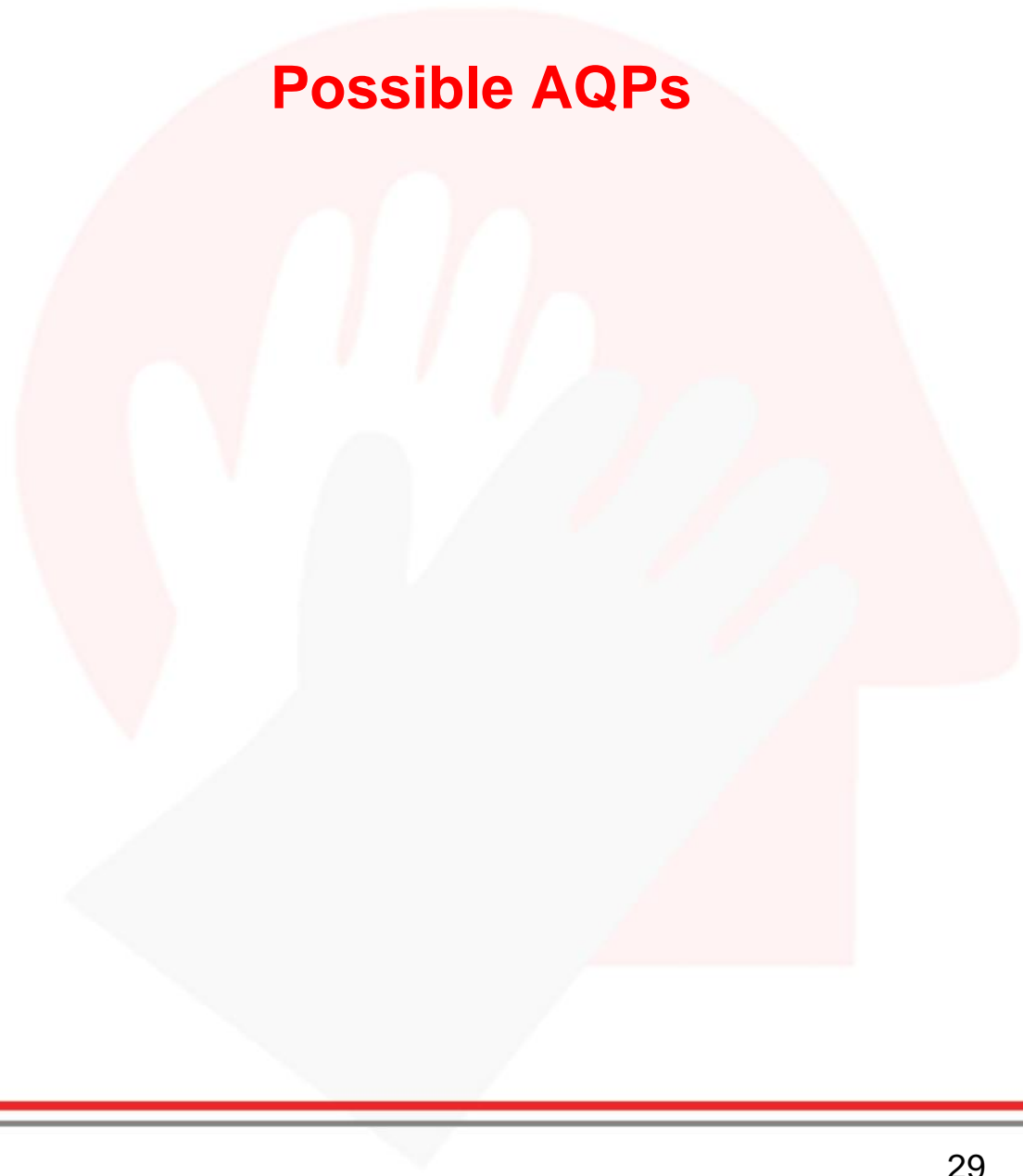


Qualifications to be Replaced

SAQA ID	Title



Possible AQPs



Thank you

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